

Appendix

Portfolio	Subject	Decision	Taken By	Date
Strategy & Policy	Investment in Housing: Purchase of a Three Bedroom Bungalow	The Portfolio Holder for Strategy and Policy has agreed to the acquisition of a three bedroom bungalow in accordance with the terms set out by the District Executive in February 2015.	Portfolio Holder	Executive Bulletin No. 680 24/07/15
Leader, Strategy & Policy	The Somerset Rivers Authority and Flood Action Plan – Update Report	District Executive: 1. noted progress to date in the development of the Somerset Rivers Authority and South Somerset District Council's position on the way forward as set out in the report. 2. noted progress in the delivery of the Levels & Moors 20 Year Flood Action Plan (2014). 3. recommends to Full Council on 17 September 2015 that SSDC's preferred funding option is that of a creating a new precepting body and that the Leader is authorised to communicate this view to the SRA Board meeting in late September.	District Executive	06/08/15
Strategic Planning (Place Making)	Approval of Local Development Scheme (2015 – 2018)	District Executive: 1. endorsed the Local Development Scheme (2015 – 2018) and resolved that it be effective as of 6th August 2015 (See Appendix A). 2. delegated responsibility to the Assistant Director for Economy, in consultation with the Portfolio Holder for Strategic Planning, to make any final minor text amendments which may be necessary to enable the Local Development Scheme (2015 – 2018) to be published.	District Executive	06/08/15
Strategy & Policy	Draft Asset Management Plan 2015-16	District Executive: 1. approved the draft Asset Management Plan 2015-16. 2. agreed to add Yeovil Crematorium to the Asset Management Strategy as one of the strategic buildings to be retained.	District Executive	06/08/15

Finance & Legal Services	2015/2016 Capital Budget Monitoring Report for the Period ending 30th June 2015	<p>District Executive:</p> <ul style="list-style-type: none"> a. approved the revised capital programme spend as detailed in paragraph 6; b. noted the slippage over £50,000 in the capital programme as detailed in paragraph 8; c. approved the virements of £5,000 outline in paragraph 9; d. approved the allocation of additional funding to be used within the capital programme as detailed in paragraph 11; e. noted the current position with regard to funds held by the Wessex Home Improvement Loans as detailed in paragraph 15; f. noted the progress of individual capital schemes as detailed in Appendix A; g. noted the total land disposals to registered social landlords as detailed in Appendix B; h. noted the balance of S106 deposits by developers held in a reserve as detailed in Appendix C; i. noted the schemes that were approved prior to 2010, as detailed in Appendix D, and confirm approval for those projects that they wish to remain in the programme; j. noted the post completion reports outstanding from 14/15 in Appendix E. 	District Executive	06/08/15
Finance & Legal Services	2015/2016 Revenue Budget Monitoring Report for the Period ending 30th June 2015	<p>District Executive:</p> <ul style="list-style-type: none"> a. noted the current 2015/16 financial position of the Council; b. noted the reasons for variations to the previously approved Directorate Budgets as detailed in paragraphs 3.2; c. noted the transfers made to and from reserves outlined in paragraph 11.1 and the position of the Area Reserves as detailed in Appendix C and the Corporate Reserves as detailed in Appendix D; d. noted the virements made under delegated authority as detailed in Appendix B. 	District Executive	06/08/15

Strategy & Policy	Commercial Property Disposals - Land at Lakefields, West Coker	District Executive approved: <ol style="list-style-type: none"> 1. the leasehold transfer of Council land at Lakefields, West Coker to the Parish Council for 175 years for £1 per annum i.e. less than best consideration; 2. the lease would restrict the use to that of residential parking only; 3. the Parish Council will be responsible for all legal and professional costs incurred as a result of this transaction 	District Executive	06/08/15
Strategy & Policy	Commercial Property Disposals - 1- 4 St Johns Cottages, Charlton Musgrove	District Executive approved: <ol style="list-style-type: none"> 1. the leasehold transfer of Council land adjacent to 1 - 4 St Johns Cottages, Charlton Musgrove to the Parish Council for 75 years at £1 per annum (less than best consideration); 2. that the lease would restrict the use to that of an allotment site or community garden; 3. that the Parish Council would be responsible for all legal and professional costs incurred as a result of this transaction. 	District Executive	06/08/15
Strategy & Policy	Disposal of the former Grove Alley Public Conveniences in Bruton (Confidential)	District Executive approved: <ol style="list-style-type: none"> 1. the disposal of the freehold of the former Grove Alley Public Conveniences. 2. that an overage clause be placed on the Title protecting against any future residential development or change of use. 3. that each party bear their own legal and professional costs. 	District Executive	06/08/15
Property & Climate Change	Technical Review of Transport Assessments – Ansford / Castle Cary	The Portfolio Holder for Property and Climate Change has agreed to: <ol style="list-style-type: none"> (1) approve the scope of works and authorises the commission of consultancy services to deliver in accordance with budget and timescale. (2) approve the allocation of £10,000 from General Fund Balances to fund the work. 	Portfolio Holder	Executive Bulletin No. 686 28/08/15

Environmental Health, Health & Safety, Democratic Services and Member Development	Confirmation of the Environmental Health Service Plan 2015/16, the Food & Safety Unit Service Plan 2015/16 and the Health & Safety work plan 2015/16	<p>The Portfolio Holder for Environmental Health, Health & Safety, Democratic Services and Member Development has agreed to:</p> <ol style="list-style-type: none"> 1. confirm the Environmental Health Service Plan for 2015/16. 2. confirm the Food & Safety Unit Service Plan for 2015/16 on behalf of SSDC in accordance with the Framework Agreement between the Local Government Association (LGA) and the Food Standards Agency (FSA). 3. confirm the Health & Safety work plan 2015/16 	Portfolio Holder	Executive Bulletin No. 686 28/08/15
Leisure & Culture	Future of Westland Leisure Complex	<p>District Executive agreed:</p> <ol style="list-style-type: none"> 1. to give serious consideration to the refurbishment and operation of facilities at the Westlands Sports and Leisure Complex on a broadly similar basis to their current use; 2. that prior to considering the published recommendations 8.1 to 8.6, the Executive requires regular monitoring of the risk log by the project board, and in particular the following items: <ol style="list-style-type: none"> 1. Previous hire and bookings. 2. Roof structures. 3. The condition and remaining life of the electrical services installation and mains equipment. 4. The condition and remaining life of the mechanical services installation and mains equipment. 5. A structural assessment of retaining walls around the site. 3. to approve the once-off use of up to £3,500 of general revenue balances to fund this further evaluation work; 4. the formation of a project board. 	District Executive	03/09/15

Strategic Planning (Place Making)	Update on the SSDC 5 Year Housing Land Supply	District Executive agreed to: 1. endorse the Five-year Housing Land Supply update paper, and resolve that the conclusions and implications are effective as of 3 rd September 2015 (See Appendix A); 2. delegate responsibility to the Assistant Director for Economy in consultation with the Portfolio Holder for Strategic Planning to make any final minor text amendments which may be necessary to enable the Five-year Housing Land Supply update paper to be published. 3. provide guidance to communities affected by policy SS2 on the conclusions detailed in section 6 of the report.	District Executive	03/09/15
Strategy & Policy	Quarterly Performance and Complaints Monitoring Report - 1st Quarter 2015/16	District Executive agreed to note the information contained in the corporate performance monitoring report.	District Executive	03/09/15
Strategy & Policy	Consent for disposal of a property in Henstridge by Yarlington Housing Group	The Portfolio Holder for Strategy and Policy has agreed to the proposed disposal of number 23, Woodhayes, Henstridge by Yarlington Housing Group on the proviso that the usable funds raised are redeployed in the local area.	Portfolio Holder Executive Bulletin No. 686	03/09/15
Leisure & Culture	Future Delivery of the Community Resource Service	The Portfolio Holder for Leisure and Culture has agreed that: 1. the Manor Stables lease and contract with the Hub to deliver the Community Resource Service should simultaneously end on 14th September 2015. 2. the Hub will retain all stock and scrap materials and Scrapstore van with a view to continuing a Scrapstore service and arts store at one of their other premises. 3. SSDC will retain the community hire equipment with a view to continuing to deliver this service through an alternative community organisation.	Portfolio Holder Executive Bulletin No. 686	03/09/15